

Foothill PTO Meeting Agenda
Saturday June 26, 10am in-person at Foothill Kinder Playground

1. Welcome

- a. (Attendees: Haylie Lott, William Hamilton, Lisa Coburn, Ranjeet Pawar, Lindsey Cynoski)*
- b. Initial meeting was published, with only 5 attendees. Continuation of meeting after kindergarten playdate with Haylie, Lisa and William*

2. Minutes: Approve May 12 meeting minutes

- a. Motion - William*
- b. Second - Lisa*
- c. Motion passed*

3. Officer Reports

a. Fundraising (Lindsey)

i. Spirit Wear

- 1. New logo? Ready for Check-in Day?

ii. Check-in day - same hours from two years ago.

- 1. *Kona Shave ice truck booked, might need more*
- 2. *Need to get people to opt-in for receiving communications*
- 3. *Need people to man PTO table*
- 4. *Need a table for spirit wear (Lindsey will reach out to Cheryl to see if she's interested)*
- 5. *Discussed t-shirts for upcoming year*
 - a. Lindsey to reach out to Amazon to determine \$ that will come back to Foothill*
 - b. Do we need a new logo? Lindsey to ask parent who volunteered to create*
 - c. Vote to determine logo for t-shirts and provider for this year will come in July*
- 6. *Annual sponsors*
 - a. Who is handling the new/existing annual sponsors? Lindsey reaching out to Cheryl and Monica*
- 7. *Dine-out evenings*
 - a. Need to determine which restaurants and days*
 - b. Lindsey work on schedule*

b. Secretary (Suzanne)

c. Treasurer (Monica)

i. Fund the Fox

- 1. Dates - normally around beginning of school year into October
- 2. In 2019, we asked for \$275 per student, with a goal of raising \$75,000. Those funds were allocated as follows:
 - a. \$18,741 for bilingual community liaison
 - b. \$9647 for health room paraprofessional
 - c. \$9300 for computer technology
 - d. \$6000 for supplemental classroom materials
 - e. \$5000 for staff professional development
 - f. \$5000 for principal's COVID relief fund
 - g. \$4919 for office support
 - h. \$16,393 in other expenses

(Need to get Monica's input to discuss the ask for Fund the Fox)

d. Communications (Ranjeet)

- i. Plans for the design of the website**

1. Overall organization of the Menu Tabs
2. The level of information we should aim to provide to website visitors
- ii. Plans for utilizing Mailchimp more effectively
 1. Creating a more seamless connection between the website and the Mailchimp emails

Keep review of changes to a small group of people before allowing full PTO to review and publish.

4. Committee Reports

a. Community

- i. Determining Food trucks for back to school***
- ii. Asking for a lower minimum and as for \$ back. Limited food trucks available due to these requirements.***
- iii. Back to school parents nights. Lisa reaching out to families to find families for each grade***

5. Principal's Report (Nick)

a. N/A

6. President's Report (Haylie)

a. Master Schedule 2021/2022 Approved

i. Check-in Day

- 1. August 17, noon to 4; staggered times for school pictures**
- 2. Kona Ice Truck booked/any other food trucks? Coffee truck?**
- 3. PTO Table for Volunteer Opportunities / Spirit Wear**

**NEXT MEETING: July 14, 2021, 3pm, following by kinder playdate 3:30-5pm
PTO MEETINGS HELD 2ND THURSDAY OF EACH MONTH, WHEN SCHOOL IS IN SESSION, FROM
11:00AM - 12:30PM IN MAIN OFFICE CONFERENCE ROOM**