

Foothill PTO Meeting Minutes
Saturday June 11, 2022; Zoom, 12pm

1. Welcome (Haylie)

- a. Attendees: Haylie Lott, Monica Mount and Suzanne Larson
- b. Vote to approve May 2022 meeting minutes; vote pending until next month's meeting due to lack of attendees for the vote.

2. Officer Reports

a. Fundraising

- No report.

b. Community (Haylie)

- The kinder meet up today was well attended and felt like a success.
- Check In Day will not incorporate school pictures this year; school pictures will now be taken during the school year.
- Without school pictures, it was discussed whether or not it is worth having Check In Day or should the PTO incorporate their check in day table/activities later in the month at the back to school picnic? Further discussion to be had at next month's meeting when more attendees are present to make a decision.

c. Treasurer (Monica)

- We made the second and final payment to the school for FTF for \$40,000
- Our net income for the year is approx \$16,000. This is different from our cash flow projection which Monica has discussed at our previous meetings. Our net income was higher than we budgeted for (which was a net loss of \$12,000) since we collected more thru FTF, raised money from the bricks campaign, and we still didn't spend money on some activities since the school wasn't opened until later in the year.
- The extra money has been committed to the school for the library, courtyard and playground. Nick has received bids and is requesting approx \$20,000 for these improvements and we expect to pay the school this summer.
- There were a few last minute (final week of school) items that popped up which caused some programs to be over budget. The school used a dj for both the 5th grade cabaret and graduation. Nick requested we pay for both but Monica's understanding was that the request was just for one. Since the graduation budget hadn't been spent, she approved the payment for the dj. When the invoice came in for both she went ahead and paid it. Then we ended up having

more expenses for 5th grade graduation which are normally paid for by the school but then we covered those as well including Kona ice and a velcro wall. Lastly, we had the end of the year party and the associated face painting expense.

- Monica recommends that we work more closely with the school and 5th grade grade committee earlier in the school year. The school collects approx \$30 per student and uses it to pay for grad expenses including pizza, decorations, etc. The PTO then supplemented these amounts with \$500. It is generally unknown what the collection rate is for the students so it's her understanding that it's difficult for the planning committee to book things in advance.
- Additionally, the amount the school collects (even with a high rate of participation) plus our PTO donation doesn't necessarily provide for the amount of "fun and games" that our general population might expect.
- Finally, the "per student" donation is also aggregated and any excess is donated to the school as the "5th grade class gift".
- We did however also receive a last minute donation which coincidentally offset many of the last minute overages.
- Monica plans to meet with Ranjeet in order to publish the budget we approved in our May meeting and plans to do this by the time school starts.
- Monica spoke with Annie before the end of school about the bricks campaign. She said she will return to school at the beginning of August so plans are for bricks to arrive to the school during the first two weeks of August. Nick has indicated that it's fairly straightforward to get maintenance to install the bricks after that. We might consider setting a goal of installation prior to the back-to-school party. This would need to be communicated with Sennen.

d. Communications

- No report.

e. Principal's Report

- No report.

f. President's Report (Haylie)

- Items have been covered from above reports.

3. Conclusion

a. Comments from Attendees

- None.

4. Adjournment -

a. Time of adjournment 12:45 pm.

NEXT MEETING: Saturday July 16, 2022; Kinder playground 12pm following the playdate.

Join Zoom Meeting

<https://us02web.zoom.us/j/83618371248?pwd=ZjAyQ2VtN1V4L2RrcUtpczlvc3Vwdz09>

Meeting ID: 836 1837 1248

Passcode: d1PDmn