

**Foothill PTO Meeting Minutes**  
**Thursday February 15, 2024; 1.30pm**

1. Welcome (William Hamilton)

- a. Attendees: Sennen Knauer (principal), William Hamilton (president), JenMcCabe (communications), Jen Mitchell (community), Katie Schneider (Treasurer), Tiffany Gwyther (fundraising), Denise Stoot-Taylor (secretary), Grant Morrison (VP), Lisa Rice (Teacher liaison).
- b. Motion to approve January 14, 2023 meetings minutes. All attendees vote in favor and minutes are approved.

2. Officer Reports

a. Fundraising (Tiffany Gwyther):

- Tiffany leads discussion of dine outs: Ideas for dine outs nights: Shake Shack (March 6) Abo's (April 3rd-10% of revenues) and Bellota, Sweet cow (May 1st/move the date?) and Santos/Blackbelly.
- Bellota made \$1532 - PTO got a check for \$384.
- Tiffany has Aug, Sept, Oct, Nov, and dine out with Sweet Cow scheduled. Sweetcow is done twice in fall/spring. Tiffany has gotten a silent auction gift card valued at \$80 (6 pints). And 120 free scoop cards - to be used for staff appreciation. Maybe used for the raffle at bike bonanza? New idea is to hand out Sweetcow stickers to the children to remind them. William says stickers will be everywhere. Just use the cards for the Bike Bonanza and raffle it off is the consensus.
- Tiffany then discussed the next event, Bloom and Bake sale set for April 17th. She has been in touch with the Boulder Flower Farm. Discussion about selling herbs instead of flowers because fresh cut flowers are available only in June. She contacted Stevens & Son in Arvada - a wholesale florist that sells to local florists. Do we want herbs and bouquets and sell them for (small) \$10.50 or (large) \$12,50? Discussion about how much products we need. Tiffany adds herbs are sold by the flats, \$18 per flat. She suggests maybe to also sell spirit wear during this event? William says it is always good to sell. He suggests we table this topic until next month. Tiffany will ask for 2 flats (36 herbs). It may be donated to us, and we add spirit wear. Crafts? TBD at the next meeting.

b Community (Jen Mitchell) -

- Jen is stepping down. Her workload has increased and her time is limited due to family responsibilities. Chiara Clark (4th grade parent - Fletcher) is ready to step into her place. She will stop by and attend the meeting at 2PM.
- Discussion about Bingo night. We need to continue it but no Bingo night in March.

c. Treasury (Katie Schneider)

- Katie asks for Tiffany's venmo account for reimbursement.
- Katie has had discussions regarding budget with Tierney (who is amazing and all is going well). This year we have had a bigger influx of funds donated from parents. We received

\$2600 for teacher conferences. We spent almost \$1800 so far. Tierney has roughly \$800 left over budget. Do we want to spend it all on food? As parents reached out after the passing of Mrs. C and more funds are available for staff appreciation.

- Discussion about what other initiatives can be done for teachers : chair massages, care packages etc? Katie says we do not need to ask parents again, but we must clarify the ask for Mrs C's memorial.
- Weebly is our PTO hosting site- and we continue this.
- Budget is solid. Katie discusses remaining issues: deposits to the school, PTO paid for growing gardens, we need to receive a thank you letter from the Superintendent once donations are made. We will ask Tierney what else to do for staff appreciation, and we will use the money for the remaining teacher conferences, Tierney budgets in \$300 for main meals.

d. Communication (Jen Mc Cabe):

- Jen will communicate the dine outs, and the Help-at-School information. She has not much news to share.
- When we decide to do something for Mrs. C, she will get that information out.

e. Principal's report (Sennen Knauer)

- Celebration of life for Mrs C which is done by the family, it will be limited to Foothill staff. She thanks everyone for the support during this trying time.
- Parents, PTO, and the rest of school want to do something for Mrs.C. Sennen wants to give the family time and she will then decide what else to do for her. We may need a representative group with one PTO member and a parent from Carrie's class, to make decisions for a memorial/celebration of life. PTO discusses how to communicate with the parents and what to ask for.
- Sennen is grateful for the influx of cards and generous support and donations of food, flowers, etc. She suggests a PTO financed-wellness program for staff members, such as chair massages, acupuncture, food, teas, etc. and giving them small breaks during the day to support in the grief process. Tiffany will follow up on this.
- Introduction Chiara Clark, joining the meeting. She is a 4th grade parent and has two more children (high school and Centennial). She moved from Florida and will step in for Jen Mitchell and take on community events.
- Discussion about bringing back the Makers Fair. Sarah Weisman and Jon Warshaw spearheaded this. Possible dates May 9th?
- Fund the Fox has allowed for full staffing goals to be reached! Fantastic result. After spring break, Sennen will send new requests for funds as soon as new staff allocation will be made. In April, she will have a plan for the budget next year. Next January, Foothill Elementary school celebrates a 75 yr anniversary. We have to add a line to the budget for the 75th birthday and discuss ideas for a parade or other celebrations.

f. President's report (William Hamilton)

- Discussion about dates in summer for playdates which usually coincides with PTO meetings from 10 am-noon. He suggests June 13, July 18, Aug 8th.

- PEN meeting April 3, evening at Foothill about mental health of children. There are 3 virtual workshops to be aware of. Monica Mount is leaving the liaison position so we need a new person to take this on.. It takes about 1 hr/month. Who?
- Parent Teacher conferences dates Feb 26-28 and March 5-7.
- Survey results are in. William discusses the answers. It has provided us with 41 answers, 25 new volunteers, 3 chair committee volunteers, 11 want to attend PTO meetings, and there are 12 applicants to serve as a parent liaison for PTO.
- Parent parties happen twice a year. Jen McCabe can send out another e-blast. A liaison to get these organized would be helpful.

#### G. Teachers report (Lisa Rice)

- Mentions the support of everyone has been amazing during this tough time, which has been an individual journey for everyone. Continuing support we can give to teachers.
- Katie suggests any direction from Sennen and Lisa of where help is needed and how money can be best spent. Teacher appreciation week in May.

#### 3. Conclusion

#### 4. Adjournment

NEXT MEETING: March 21, 2024; 1.30pm

PTO MEETINGS HELD 2ND THURSDAY OF EACH MONTH, WHEN SCHOOL IS IN SESSION, FROM

1:30AM - 3:30PM IN MAIN OFFICE CONFERENCE ROOM