

## Foothill PTO Meeting Minutes

Wednesday October 12, 2022; Zoom, 5pm

### 1. Welcome (Haylie)

- a. Attendees: Haylie Lott, Sennen Knauer, Monica Mount, Lisa Coburn (via phone), Jen Mitchell and Suzanne Larson.
- b. Vote to approve September 2022 meeting minutes; vote was postponed to November.

### 2. Officer Reports

#### a. Fundraising (Haylie)

- The Sweet Cow event was a great success. We raised \$375; 40% return to Foothill and they have offered to donate ice cream scoops (maybe 60 for teacher appreciation week?).
- Kristen has been working hard on the Booster Program. It has been decided that the Foothill Fun Run (spring fundraiser) will be on April 14, 2023.

#### b. Community (Lisa)

- Bingo night is scheduled for 10/21. It is being advertised so hopefully we'll get volunteers. Maybe a separate eblast is needed if we don't have enough volunteers. It will be in the school newsletter next Tuesday (so maybe eblast on Monday or Wednesday to stagger with the newsletter if eblast is needed).
- Parent parties were a success! Nice work Lisa!

#### c. Treasurer (Monica)

- IRS notice - rejection notice received for 2020 return due to filing a 10 month return. Two years ago the PTO changed the year end and we didn't apply for a change in accounting period with the IRS at that time. IRS asked us to redo with daily penalties possible per IRS until redo is submitted.
- Monica found an accountant in Broomfield through a reference and all info was submitted to her. Monica will check with her later this week to see the status of things. The accountant quoted \$300 to prepare for us; \$100 has already been spent on legal/professional fees. There is no budget for legal and professional fees so the fees will be overbudget by at least \$400.
- Fund the Fox - \$29k from FTF so far which is a 26% participation rate (3-4% above last year). On day 8, we are \$4000 ahead from last year (uncertain as to why). Monica feels encouraged that some families have donated \$100 or less; keep spreading the word that ANY amount is greatly appreciated. What should Sennen

be doing? Maybe info in a Friday folder? Monica will email Sennen on Monday to go over specifics for the letter.

- Monthly results: \$2K for Booster deposit; \$2K for the yearbook check; \$820 for Bricks To Grow order.
- Bricks update: bricks are here (roughly 20-30)!
- When will bricks be installed? Annie will schedule an installer and Sennen will put in a work order now for installation. If people want to order bricks go to Fundraising on PTO site, then to “Bricks” which brings you to the third party’s website.
- Monica ordered four bricks for retired teachers and then a staff member asked for a brick for Nick Vanderpol at a discounted rate. It was decided after significant discussion that the PTO will donate for retiring teachers; everyone else pays in full.
- Casey Baile Folklorico has historically put on performances for elementary schools; can we consider putting out \$200 to pay for a bus to bring his students from Casey Middle School to Foothill to do a performance at Foothill? It benefits both schools. The majority of attendees think it is a wonderful idea. Monica will report back with more details; the performance would not be until the spring.

#### d. Communications (Haylie)

- A lot of action on the website for Meet the Parents, Back to School (380 clicks), Yearbook (363 opens)....great idea to advertise for Bingo on the website given this information.

#### e. Principal’s Report (Sennen)

- THANK YOU to the PTO board for its intensive efforts in knowing the ins and outs of what we provide ....”you are a refreshing group!”
- Current event information:
  - Evening custodians have been hired
  - Half time literacy person for K-2
  - Instructional para educator posted three times; still not filled.
  - Special education para in ILC posted three times; still not filled.
  - Field trips are back in full force. At the end of last year we weren't sure what this fall would look like so we didn't plan for the school supply donation to cover field trips (K to pumpkin patch; 4th walking trip to Boulder History museum; Calwood for 5th; 2nd more focused on bringing curriculum related presentations to the school).
  - Monday is a day off for students but the staff will be at the school for two half day workshops.
  - Kate B. is a one person show but pulls off the work of three (Mon-Wed she meets counseling standards including conflict resolution skills

(language and knowledge) and focuses on Respect and Responsibility (kids identifying within themselves how each student uses these). Blue Sky Bridge is providing body safety in K and 3.

- Parent conferences are coming up, both virtual and in person. There has been some difficulty with Help At Schools.
- Open enrollment: At the end of next week we will be submitting to BVSD what events we will be having. There will likely be some room next year so please encourage anyone we know who has incoming kindergarteners to come to any events. It is important that neighborhood schools are promoted because *they are* so important.
- Teachers have decided that literacy emphasis in K-2 and math in 3-5 is most effective. BVSD has been helping with this by looking at data to help monitor student growth and having more consistent and enriched conversations to help a child thrive best.
- Raptor program is taking longer than usual so get background checks done as soon as possible.

g. Teacher Report (none)

- Sennen will provide an invitation again to the teachers (she gave one early in the year with not much interest because of the busy times). She thinks it's important to have the voice of teachers at the meetings and emphasizes that it is a compliment to PTO that no teachers feel it is urgent to be present.

### 3. Conclusion

a. Comments from Attendees

- Staff Appreciation - Help at Schools sign up needed for conferences (to help set up, clean up, or a bring food/drink donation for the teacher conferences while they work from school each night), Suzanne will work on this after the meeting. We will also need Ranjeet to send an eblast preferably around Thursday; the information for eblast is written up and ready to be sent to him.
- FTF Thank You card - Do we do it the old way or new way (put donation amount within the card or leave it out)? Suzanne will send Sennen both versions for her review.
  - Can we also send thank you cards to the hosts of the parent parties? Suzanne will send handwritten cards for the four families.

### 4. Adjournment -

a. Time of adjournment - 5:58pm.

**NEXT MEETING:** Wednesday December 14, 2022; ZOOM, 5pm

PTO MEETINGS HELD 2ND WEDNESDAY OF EACH MONTH, WHEN SCHOOL IS IN SESSION, FROM

5:00PM - 6:00PM VIA ZOOM.

**Join Zoom Meeting:**

<https://us06web.zoom.us/j/2186167512>

Meeting ID: 218 616 7512