

Foothill PTO Meeting Agenda
Wednesday, March 11, 2020 at 11:00am

Attendees:

Garret Savage, President
Maria Bloomfield, Community
Sylvia Andrejczuk, Secretary
Nick Vanderpol, Principal
Brian Wahlert, Treasurer
Haylie Lott, Vice President
Stephanie & Tim Abrams, Bike Bonanza Chairs
Elizabeth Martin, Teacher Representative

Welcome

Approved February 12, 2020 minutes

Committee Reports:

- **Bike Bonanza/Bike to School/Earth Day (Tim & Stephanie Abrams)**
 - April 22
 - Blake Mackey, additional organizer
 - Budget (\$600) and costs
 - vendors/supporters: Sweet Cow booked, Bike Rodeo booked from BVSD
 - Climbing Wall plus Friday Folder flyers? RM Day Camp.
 - Access for firetruck and Sweet Cow?
 - Officer, Community Services, Mitch Trujilo, bicycle safety
 - Spirit Wear proceeds donated to Community Cycles? Angie says sure. We'll need someone to be at the table and sell
 - Lucky's contact? Find a new food vendor?

- **5th Grade Cabaret (Shari)**
 -

Fundraising Report

Upcoming Dine Outs

- March 16: Wahoo's (50%)
- May 13: Sweet Cow

Give To Grow April 2, 2020 6-9 pm (auction to open at 5:00 and end at 8:00)

- All PTO members please be at the Rayback 1 hour prior to event on April 2 to help with set up. We can start setting up as early as 3 p.m. Get as early as you can! (Who can help?)
- Auction item update- (Angie) We have ended donation requests. Hoping a few more will roll in throughout the rest of March.
- COVID 19 contingency- maybe we end up having to cancel the event. If this happens, we will move to just an online auction.
- Robin and Brian are updating ClickBid. We should encourage parents and community members who are not going to the event to still get online and bid.
- E-blast/e-mail update- Cheryl

- We need a **Help At School Request** for volunteers to help set up and clean up:
We need 10 total volunteers for set up. (3pm-5pm)
We need 6 people for checkout (3 teams of 2) 7:45-9:00pm
We need 10 people for clean up (8:30-9:30pm)
- Dish Gourmet to supply food with leftover donation money

Spirit Wear- (Angie).

Community Report

- **Talent Show** was Friday, March 6,, ended up with 28 talent shows acts, 14 emcees. It went great. Chris did a fantastic job. Record time.
- Bingo night will be this Friday March 13

Treasurer's Report

- **Initial budget discussion:** A few brief topics for discussion as we start to build the 2020/21 budget...
 - Fund the Fox: As discussed last month, we'll budget for \$85,000 revenue, but Nick also said he would draw up plans in case we raise \$100,000 or only \$75,000.
 - Partnerships: I propose adding Dish's in-kind donation on the revenue side and subtracting our usage on the cost side. Seems like we need to track what we're effectively spending on conference meals and Give to Grow, in case the Dish donation goes away.
 - Fundraising: I propose merging dine outs, food trucks, and Boulder Theater into a new line item, "Dining/Entertainment Fundraising".
 - Grocery Giveback: We budgeted \$3500 this year, received \$526 so far. I propose budgeting \$1000 for next year.
- **Bricks to Grow**
 - Proposed fundraising effort as part of Give to Grow. Engraved bricks are a popular way to raise funds. Seems like something the Foothill community could respond positively to.
 - I've discussed over email with Kurt Basford at Davis Partnership Architects. Need to finalize brick dimensions and materials next week after walkthrough with Nick.
 - I've ordered sample bricks from Bricks R Us. Pricing for bricks ranges from \$20 to \$45, including engraving and shipping.
 - Here's some proposed language to give the idea of what I'm thinking. Feedback welcome...

As part of the Foothill renovation, we will be establishing the Bricks to Grow Walkway <add location here>. We invite the Foothill community to support the furnishing of our newly renovated school by purchasing one or more commemorative bricks.

Commemorate a special event in someone's life, honor a friend or family member, express gratitude to a teacher or staff member, or memorialize someone special.

Three options will be available:

- *4x8 brick, 3 lines of text, 18 characters per line: \$150*
- *8x8 brick, 6 lines of text, 18 characters per line: \$300*

Net proceeds will go toward new furniture for the school. Thank you for your donation!

- **PTO bylaws**

- Our bylaws could use an update. In particular, they describe board positions that no longer exist, like PR Coordinator and Volunteer Coordinator.
- Problem: The requirement for amendments is nearly impossible to achieve:
 - *Article XIII– Amendments*
 - *These bylaws may be amended at any regular or special meeting, providing that previous notice was given in writing at the prior meeting and then emailed to all members of the organization by the Secretary. Amendments will be approved by a two-thirds vote of those present, assuming a quorum.*
- Our 2009 bylaws established the quorum requirement for a membership meeting as follows: "The quorum shall be 10 members of the organization."
- The 2015 bylaws changed this requirement as follows: "Quorum shall be defined as 50% of members present, plus one."
- Given that members include all parents, guardians, teachers, and principal, I'm not even sure how we'd count all the members, much less get 50% of them together for a meeting.
- Need to discuss the process by which we update bylaws.

President's Report

- Past Events/Items
 - Parents night out, never heard back from Campanizer
- Upcoming Items
 - Impact on Education 5/1 gala donation
 - They support the students, educators and schools in the BVSD; classroom innovation grants, PTO summit, advocacy, etc. Music educator grants
 - March/April Standalones:
 - 3/13 Wahoo's reminder
 - 3/16 Give to Grow, remember to RSVP
 - 3/17 Yearbook extended deadline, need talent show photos
 - 3/30 Give to Grow is this thursday
 - Time to have a PTO meeting to just to plan 2020-21 event schedule
 - Aug 19 is first day of school
 - Back to school day Aug 18, Heritage night, etc.
 - Time for Check in day prep, KG/New family playdates
 - Summer PTO meeting schedule
 - School year PTO meeting schedule

Secretary's Report

- Dedication plaques for Anne, Karin and Mimi: Found new vendor. Garrett and Sylvia agreed wording. Await Nick and Annie to select materials.

Principal's Report

- Last day of school May 21 -- teachers too 5:00pm hard close
- Foothill taking direction from Governors office and health department. Continue to monitor and work with families. Shifting custodial duties to focus on cleaning surfaces.
- SAC meeting March 16. Budget and goals for next school year. MOre Teacher collaboration time during the school day.

Teacher's Report

NEXT MEETING : WEDNESDAY, APRIL 8, 2020 @ 11:00AM

**PTO MEETINGS HELD 2ND WEDNESDAY OF EACH MONTH FROM 11:00AM - 12:30PM IN MAIN
OFFICE CONFERENCE ROOM:**

May 13th