

**Foothill Elementary PTO
Meeting Minutes of the Board of Directors
July 30, 2019 at 11am**

Attendees:

Melanie Bauer, President
Garret Savage, Vice-President
Sylvia Andrejczuk, Secretary
Cheryl Meyers, Co-Fundraising

Check-in Day

1. PTO Members will arrive at 11:30am to set up tables/tents, block hallways, hang signs etc.
2. Kona ice and coffee truck will be on site.
3. Pictures: sign up to volunteer via helpatschool.org
4. Melanie to capture emails for PTO mailings.
5. Melanie to assign PTO Members to tables/stations.
6. Set up 4 shade tents & banners: located in PTO in closet.
7. Garret to source 8 ipads/laptops for check-in, fundraising (grocery, amazon), spirit wear & volunteer opportunities
8. Marker recycle program: Garret to make sign. Garret and Sylvia will place bin outside for people to see.
9. Cheryl/Angie: borrow back PTO tables from Mr Warshaw
10. Sylvia to email Mr B to borrow cones to block main hallways at entrance and past breezeway

Tables under Tents:

Spirit Wear

Pictures

Volunteer signups

Capture Email addresses

Showcase all fundraising and events:

- Give to Grow
- Boxtops
- Milktops
- Grocery Givebacks: King Super, Safeway, Luckys
- Amazon Smile & Grand Rabbits
- Marker recycling
- Heritage Night
- Talent Show
- Maker Faire
- Bingo Night

All tables shut down 2-3pm

OTHER ITEMS

1. Melanie/Garret: Will Nick continue to do Town Halls?
2. Treasurer report: 1K will go into mini grants. Teachers apply for mini grants. Few have.
3. Bike Bonanza: Tim & Stephanie on board for next year.
4. Talent Show: Need Talent Show volunteer.
5. Yearbook Chair: Sylvia to reach out to Karla about yearbook chair/organization.
6. Retired Teacher plaques: Sylvia to provide proofs of dedication plaques.

NEXT PTO MEETING SEPTEMBER 11, 2019 11:00am-12:30pm in Main Office Conference Room